



## **HEAD OF VISUAL ART / CURATOR | GALWAY ARTS CENTRE**

Galway Arts Centre is seeking to appoint a part-time (3-day week) Head of Visual Art / Curator who will play a key role as part of a small team at Galway Arts Centre. There is scope for this role to become a full-time position.

### **ABOUT GALWAY ARTS CENTRE**

Galway Arts Centre programmes a gallery space year-round, featuring Irish and international artists, and delivers a multi-disciplinary education, youth arts and engagement programme that works with wide audiences, as well as minority communities.

Galway Arts Centre is a multi-disciplinary, inclusive space for artists and the public to engage in ambitious, original and innovative arts practice. The Gallery features 8-12 exhibitions annually, including those in partnership with Galway's key festivals.

In addition to running a contemporary visual art programme, Galway Arts Centre is home to a youth led youth arts programme comprising Galway Youth Theatre and Red Bird Youth Collective, as well as Cúirt International Festival of Literature and Nun's Island Theatre.

[www.galwayartscentre.ie](http://www.galwayartscentre.ie)

### **THE ROLE**

The Head of Visual Art / Curator will play a lead role in delivering Galway Arts Centre's Artistic programmes, and will develop a visual arts policy for the organisation. The Head of Visual Art / Curator will have responsibility for delivering the annual Gallery programme, developing and delivering initiatives to engage with hard-to-reach communities and young people, and instigating and maintaining relationships with Galway's visual arts community, including artists, fellow arts organisations, and other stakeholders.

Galway Arts Centre is seeking a highly motivated, creative and committed individual with a strong track record in the field of contemporary visual arts. The Head of Visual Art / Curator is expected to be an active and visible member of the arts community in Galway, and will work closely with the rest of the team to advance Galway Arts Centre's mission, and to meet the goals of its strategic plan.

This is a part-time contract with a view to becoming full-time. However, the Head of Visual Art / Curator is responsible for delivering all aspects of a significant number of programme events and will be expected to work some evenings and weekends. This contract will require a phased and managed approach to time across the year.

## **Main Duties**

- Strategic direction and development of the visual arts programme
- Uphold the artistic integrity and vision of Galway Arts Centre
- Extend the reach to wider, more diverse artists, audiences, sponsors and donors
- Develop the artistic ethos in line with Galway Arts Centre objectives
- Develop a visual arts policy for Galway Arts Centre
- Disciplined management of finances

## **Gallery Programme**

- Engage with exhibiting artists to ensure a supportive experience from the first conversation to the delivery and run of the exhibition
- Oversee exhibition installations and maintain excellent communication between artists, technicians and the team
- Provide opportunities for more diverse artists to present their work and provide open submission opportunities
- Maintain partnerships with Galway International Arts Festival, Baboró International Arts Festival for Children and TULCA Festival of Visual Arts
- Oversee contractual and logistical arrangements for artists
- Instigate and maintain relationships with visual arts organisations and curators, both nationally and locally
- In conjunction with the General Manager, oversee the management of exhibition budgets
- In conjunction with the General Manager, explore sources of additional income and make application grants where feasible
- Curatorial mentorship for in-house interns and assistants
- Coordinate with Facilities Manager to ensure smooth running of FOH
- Contribute to reports for stakeholders
- Support ideas for collaboration and partnerships

## **Engagement Activities**

- Manage education and outreach programme including long-standing Burning Bright programme for older people and gallery school tours
- Artist support programme including mentorship, artist development events, masterclasses and residency programmes
- Development and management of youth-led youth arts programme Red Bird Youth Collective
- Coordinate artist talks programme and other gallery events

## **Marketing, Communications, Evaluation & Other**

- Write press releases and exhibition materials for print and website
- Liaise with Marketing Manager to promote Gallery programme and engagement activities, including print, website, social media and broadcast
- Responsible for maintaining best practice in terms of artists pay and equality, diversity and human rights, in line with Arts Council policies
- Responsible for data collection and evaluation using a variety of qualitative and quantitative tools
- Support operations and management of Galway Arts Centre
- Contribute to funding applications

## **Skills and Experience Required**

- Third level qualification in a relevant subject at degree level
- Track record of curatorial experience
- Knowledge and awareness of contemporary visual arts in Ireland and internationally
- Excellent people and communication skills
- Outstanding administrative / organisational skills and strategic drive
- Resourceful with the ability to work as part of a team or on own initiative as the situation requires
- Ability to work cooperatively whilst taking the lead on projects and events
- Excellent IT skills and willingness to become efficient in new systems
- Writing and editorial skills, including experience of content creation
- Ability to multi-task and manage different priorities
- The ability to meet deadlines and remain calm under pressure

## **How to Apply**

This position is a year-round, part-time position (3-day week) with a view to going full-time, and a starting contract of one year.

Salary: €33,500 pro rata

Interested candidates should submit a CV and cover letter by email to Tara O'Connor, General Manager, at [tara@galwayartscentre.ie](mailto:tara@galwayartscentre.ie).

Closing Date: Applications for this position will be accepted until 5pm on Wednesday 30th June 2021.

Interviews will take place on the 8th and 9th July 2021.

For further information, please contact [tara@galwayartscentre.ie](mailto:tara@galwayartscentre.ie).