



**Firkin Crane**  
THE HOME OF DANCE

**Firkin Crane**  
**Shandon**  
**Cork**  
**Ireland**

phone: +353 21 4507487  
email: [info@firkincrane.ie](mailto:info@firkincrane.ie)  
web: [www.firkincrane.ie](http://www.firkincrane.ie)

## **Project Coordinator** **Integrated Dance Cork**

### **Job & Person Specification, Role & Responsibilities, Organisational profiles, Application & Recruitment Process and contact details.**

**Closing date: 12noon, Friday 10 December 2021**

The Project Coordinator will implement the artistic programme developed by the artistic project leadership from Firkin Crane, Croi Clan and Suisha Arts: Cope Foundation for Integrated Dance Cork (IDC). IDC is a pilot project supported by an anonymous donor, facilitated through the Community Foundation for Ireland, that is planned as a two-year training (following a Pilot Programme) for professional artists and teachers of dance inclusive of disabled and non-disabled students. The Project Coordinator will work with the Artistic Leadership team to implement and realise the goals for the project, coordinate logistics, and work within Firkin Crane to track budgets and schedules. The Project Coordinator will oversee the various administrative aspects of the project throughout the year.

#### **Primary responsibilities:**

- Implement the artistic programme of Integrated Dance Cork.
- Track the budget, assist with fundraising, and support the financial health of the project.
- Work with Artistic Directors to execute the annual programme.
- Support partnerships with UCC, Suisha Arts: Cope Foundation, Croi Glan, ETB and other local and national organisations to expand the visibility and impact of the project.
- Work as a scribe for the Artistic Directors, especially for student assessments, to enter evaluations into digital formats.
- Work on project logistics, including transportation, housing and other scheduling needs for both students and faculty.

The Project Coordinator is a part time position, averaging 20 hours a week during the academic year, and will report to the project's Artistic Directors and to the Executive Artistic Director of Firkin Crane. This will be a limited term in the pilot year (March-August 2022) with potential for expansion in subsequent years (September 2023 – June 2024). This is a contract position with an hourly fee of €17.50.

#### **Person Specification**

We are looking for someone whose values align with Firkin Crane and Croi Glan including the following traits:

- *\_Artist-centred:* have a good understanding of, and empathy for the needs of artists.
- *\_Discovery:* be curious, seek growth.
- *\_Connection:* build and maintain positive relationships internally and externally.
- *\_Openness:* is willing to work in a generous and inclusive way, enabling those engaging with the project to access the support they need.

They will have strong organisational and communication skills, be flexible, and able to prioritise workloads as well as work on their own initiative. They will have at least three years' work experience in a role or roles that allowed them to develop the skills and competencies necessary to undertake the responsibilities and tasks required. Firkin Crane and Croi Glan are committed to a policy of equal opportunity and encourage applications from all sections of the community, particularly those underrepresented in our sector and our organisations.

## About Firkin Crane

For over three-decades, Firkin Crane, the home of dance in Cork, is a place where dance artists, dance audiences and dance enthusiasts can make, see and join in dance of all kinds.

Firkin Crane is a unique resource in Ireland with a stage wholetime dedicated to the presentation of dance. In addition, we have smaller performance and exhibition spaces and four studios, all housed in a distinctive heritage building, located in historic Shandon on the northside of the city.

With our facilities, we provide an inclusive space for work to be developed and enjoyed through a year-round programme of residencies, professional development opportunities, studio rentals, evening & weekend community programmes and regular dance performances.

This work is currently delivered by a dedicated team, comprising Executive Artistic Director, Dance Administrator, Accounts Officer, Technical Manager and FOH & Rentals Manager, supported by a cohort of casual staff and service delivery partners.

**Our vision** is for dance to be one of the most vital, exciting and sustainable artforms in Cork and Munster.

**Our mission** is to promote and creatively engage in advancing dance as an artform.

### We do this in three ways:

Supporting the development of dance as an art form in Cork and Munster;

Sustaining the holistic development of the dance artist;

Delivering the supports to artists and facilitators to bring dance to diverse communities through learning, audience development and participation opportunities.

### Pillars of Activity:

Artform: Contemporary Dance Practice Development

Artist: Dance Artist Development

Audience: Dance Audience Development and Participation.

For programme overview, see [www.firkincrane.ie](http://www.firkincrane.ie).

Firkin Crane CLG  
Shandon  
Cork  
Ireland

Chair: Y. Coughlan  
Directors: D. Boyle C. Ó Riain  
K. McCarthy A. Dempsey  
M. Nugent L. Murphy  
L.O'Shea Farren  
Company Secretary: I. Roelants

Registered Office  
Murphy Condon  
69 Shandon Street  
North Gate Bridge  
Cork

Registered in Ireland  
No. 113664  
Vat No. IE 4656628S  
CRA No 20013738  
CHY 6869



## About Croi Glan

Founded by Tara Brandel (artistic director) and Rhona Coughlan in 2006, Croi Glan Integrated Dance highlights the value of diverse bodies in creating performance. Working with dancers both with and without disabilities the company produces innovative, engaging, high calibre productions and delivers associated participatory activities.

Croi Glan also provides an educational program that offers integrated dance to people with and without disabilities, through introductory workshops; ongoing classes; and vocational training in integrated dance.

## About Suisha Arts / Cope Foundation

Suisha Arts / Cope Foundation is a multi-disciplinary, award-winning arts initiative of Cope Foundation. It is focused on the delivery of inclusive, participatory and engaged arts practice and education through the meaningful implementation of Articles 24 & 30 of the UNCRPD.

<https://www.cope-foundation.ie/Home>

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To apply, please send your CV and a cover letter plus three referees (names and contact info) to [laurie@firkincrane.ie](mailto:laurie@firkincrane.ie) by 11:59pm on 10 December 2021. Interviews will take place in January 2022 with a projected starting date of early March 2022.

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