

2022- 23

# YOUTH ARTS COMMISSIONS



CLOSING DATE

26<sup>th</sup> SEPT 2022 @ 4PM



Comhairle Chontae Uíbh Fhailí  
Offaly County Council

ARTS OFFICE

OFFALY COUNTY COUNCIL

# The Call

Offaly County Council Arts Office invites professional artists, individuals or groups, to work with youth organisations to submit a proposal for the delivery of a Youth Arts Project for the cohort of 13 to 25 year olds within Offaly. The commission is open to submissions from all art disciplines including visual arts, film, animation, digital arts, performing arts, literature or sound art. The commission can concentrate on one art form or a range of art forms but **must include the participation of/engagement with a professional artist and demonstrate a youth led ethos.** Engagement with young people can be Online/Offline or a combination of both platforms.

# The Background

Youth Arts Provision is embedded into the framework and strategies of the Arts Office Offaly County Council. Throughout the years the Council has delivered numerous programmes which engaged young people. There have been times of increased and decreased attendance and interest. Further information is available in the Arts Office Youth Arts Report [\*The Makings Fostering Creativity Youth Creativity can be download by clicking on this link\*](#)

Leading on from this report, the Arts Office wish to commission a number of small youth project(s) that will enable engagement between professional artists and young people (13+) facilitated by youth organisations, youth leaders and schools. The goal to build secure relationships with relevant partners for the development of Youth Arts in the county, the voice of the young people is priority.

# The Outcome

Process and engagement with the Young People in Offaly should be central to the project and the inspiration should stem from their needs and wants. If there is a specific outcome (i.e. piece of art or performance), consideration should be given to how that would be showcased. There is no specific requirement however for projects to demonstrate this element - engagement and process-led practice being the priority.

We would envisage the projects as being easily accessible, have a wide reach and attract young people that are not necessarily involved in Arts.

The successful applicants will need to submit interim reports, documentation and a final assessment.

# The Budget

A maximum budget of **€4,000.00 is available per project**, with a maximum of **three projects**. The budget is a total cost and must include all travel, materials, VAT. Applicants will only be eligible to make one project application

# The Schedule

We are very flexible, open to timelines but the project must be completed within six months of selection (depending on the complexity of the project).

Applicants proposing to work with Young People within a school setting will need to pay particular attention to school terms, holidays etc., and should have made contact with the school they are planning to work with, i.e. a support letter from the school will be required

The successful applicant/s will:

# Eligibility

- Have at least 3 years' relevant experience delivering youth led arts initiatives/projects
- Be a Professional Artist or group of Professional Artists\*
- Be self-employed or a registered Arts Organisation
- Be able to provide tax clearance number and access number
- Third Level Qualification in given discipline is desirable but not essential
- Have recommended Child Safeguarding Training\*
- Demonstrate the ability to work with multiple stakeholders
- Hold professional indemnity insurance
- Be able to submit Health and Safety/ Risk assessments
- Be subject to Garda Vetting by Offaly County Council
- Hold a current/full Irish/E.U Driving Licence

\*see appendix

# The Closing Date

Strictly **MONDAY 26<sup>th</sup> September @ 4pm**

# The Proposal /Submission

## Online Application

Visit <https://submit.link/17f>



You are able to save and return as needed

You will need:

1. To complete the online application which includes:
  - a. Personal Contact information\*
  - b. Description of Project
  - c. Outline of participant engagement, delivery, schedule, objectives, perceived results.
  - d. Budget – breakdown of budget costs.
2. Upload a one pdf document that includes the following
  - a. A cover letter outlining your suitability
  - b. Curriculum Vitae with References (for all artists involved)
  - c. Links to previous works
  - d. Any more details you may feel relevant

## The Assessment Criteria

\*see appendix

**Artists please note:** Offaly County Council is subject to the Freedom of Information Act, 1997. If you provide information in the Proposal which you consider to be of a commercially sensitive nature, please clearly indicate this in your Proposal.

Proposals will be evaluated by an independent board of peers and will be weighted according

- 30% Proven track record of delivery of similar successful projects. Experience / track record of artist/s delivering the project
- 30% Innovative approach to the project and engagement of young people and the process
- 20% Budget viability. Achievability of perceived results and objectives of the project.
- 20% The application within the competitive context.

# Appendix

N.B. Garda vetting must be sought for the Artist immediately upon appointment. The Artist shall not engage in any aspect of the duties that would be termed 'relevant work' as defined in the relevant Children and Vulnerable Persons legislation until the Garda Vetting process is finalised.

## Offaly County Council: - Definition of Professional Artist

A Professional Artist can be defined as someone for whom their art form is their whole-time occupation **or** who holds a third level qualification in their field of practice **or** has been paid and advertised as a solo or leading performer/exhibitor in a state funded institution **or** has been published or produced by a recognised publisher or theatre/film company or venue **or** is recognised as a professional by his/her peers and received recognition in the form of commendations, rewards, awards, grants, appointments to panels, etc.

## Child Protection

In line with [Children First: National Guidance for the Protection and Welfare of Children \(2017\)](#) Offaly County Council is required to ensure that contracts issued to anyone whose work brings them in contact with children are meeting their obligations under the [Children First Act 2015](#).

Any appointment will be made in adherence to Offaly County Council Child Protection Policy and [Offaly County Council Arts Service Child Safety Statement](#).

## General Data Protection Regulations

This Statement sets out our policy with respect to 'Personal Data' which is collected from applicants. Personal Data is information that can be associated with or which relates to a person, and/or could be used to identify a person. We collect Personal Data including name, address, phone number, email from applicants for the purpose of processing your application and informing you of outcomes of evaluation. The application and proposal is stored on Arts Office computer and on a secure external server with submit.com, only accessible by Arts Office staff. It will be shared with a selected panel (of two experts) for the purpose of evaluating and marking same. Unsuccessful proposals are held for a maximum of four years and then deleted. For further information please visit our [Data Protection web page](#).